

**BYRON-BERGEN CENTRAL SCHOOL**  
**Board of Education Meeting**  
**Thursday, April 13, 2023**  
**6:00 p.m. – Elementary Cafetorium**  
**GOVERNANCE TEAM NORMS**

**No surprises \* We are prepared, on time, and on task \***  
**We support each other to express our thoughts in a cohesive environment \***  
**We are objective and open minded \* We always “check in”**

**Our MISSION at Byron-Bergen is to...**

inspire, prepare, and support using the VALUES of compassion, humility, kindness, and persistence with the VISION to change the world.

**Tour of the Elementary School & Pool at 5:00 p.m.**

<b><u>Page</u></b>	
	1. Call to Order/Pledge of Allegiance
	2. President’s Report
	3. Academic Focus – Elementary School
	4. Student Council Report – None
	5. Principals’ Comments
	6. Director of Instructional Services Comments
	7. Business Administrator Comments
	8. Superintendent’s Comments and Agenda Review
	9. Consent Agenda (unless Board member requests removal of any item)
1-5	a. Approval of Previous Minutes March 16, 2023
6-14	b. Financial Matters General Fund Bills
15-16	School Lunch Fund Bills
17	Federal Fund Bills
18	Capital Fund Bills
19-21	Trust & Agency Fund Bills
	c. Personnel Matters Resignations/Retirement/Termination: Resignation – Cleaner – Caroline Finucane (Eff. 3/22/23) Approvals: 22 LTS Elementary Teacher – Darlene Sommerfeldt (Eff. 9/5/23)
23-24	Additional 2022-2023 Spring Sport Coach/Advisor & Volunteer Appointments
25	Substitute Teacher (UPK-12) – Julia Yakowyna
26	Cleaner – Patricia Schramm (Eff. 4/14/23) Compensation Agreement for Extra Hours
27	Secretary – Michelle MacKenzie (Eff. 4/17/23)
	d. Miscellaneous Matters School Budget/Proposition & Board Candidate Election – Election Inspectors for May 16, 2023 Field Trip – Sr. High Band – New York City – 5/13/23-5/14/23
	e. CPSE/CSE Review
	10. Board Reports/Comments

## REPORTS: Final Draft Budget Presented – Business Administrator & Superintendent

- 11. Old Business
  - 11.1 Policy Committee Update –
  - + 11.2 Facilities Committee Update – Spring 2023
  - + 11.3 Budget Committee Update
  - 11.4 Audit Committee Update
  - 11.5 SOAR Update
  - + 11.6 Positive Recognition – May 16, 2023
  - 28-30 + 11.7 Approval of Policy # 8540 – Home, Hospital, or Institutional Instruction (Homebound Instruction)
  - + Designates Board will address issue at this meeting.
- 12. New Business
  - 12.1 Approval of MOA between Byron-Bergen Faculty Association and Byron-Bergen Central School District
  - 31 12.2 Approval of additional 2022-2023 Extracurricular Activity Appointment
  - 32-34 12.3 Approval of Capital Reserve – 2023 and Technology Reserve – 2023 Resolution
  - 35-36 12.4 Approval of 2023-2024 Budget and Propositions
  - 37-41 12.5 Approval of Recommendation of Kircher Construction for the 2022-2023 Capital Outlay Project
  - 12.6 Approval of the Creation of Director of Technology & Assessment Position
  - 42-44 12.7 Approval of 2023-2024 Property Tax Report Card
  - 45-46 12.8 Approval of SEQRA Resolution for the 2023-2024 Capital Outlay Exception Project
- 13. Public Comment
- 14. Information/Announcements/Reports
- 15. Requests Requiring Board Consideration
- 16. Review of Next Meeting's Agenda

### DATES TO REMEMBER:

04/19/23 – National Jr. Honor Society Induction at 6:30 p.m. – Jr./Sr. High School Auditorium

04/24/23 – Board of Education Meeting at 6:00 p.m. – Professional Development Room

05/16/23 – B-B Budget/Proposition Vote & Board Candidate Election 12:00 p.m. – 9:00 p.m. – Sr. High Gymnasium

05/16/23 – Buzzin' Bistro Jazz & Art Show at 6:00 p.m.

05/29/23 – Memorial Day – No School

**BYRON-BERGEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
Thursday, March 16, 2023  
6:00 p.m. – Professional Development Room  
Tour of the Bus Garage at 5:15 p.m.**

- Call to Order:** The meeting was called to order at 5:15 p.m. by President D. List.
- Members Present:** D. List, H. Ball, K. Carlson, J. Cook, A. Phillips (arrived at 5:36 p.m.), J. VanValkenburg
- Members Absent:** T. Menzie
- Also Present:** P. McGee, L. Prinz, K. Loftus, R. Stevens, A. Grillo, B. Brown, K. Grattan, and 24 members of the audience.
- Executive Session:** It was moved by J. VanValkenburg and seconded by H. Ball to enter executive session at 5:26 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.  
The motion passed 6 Yes, 0 No.
- Return to Public Session:** It was moved by K. Carlson and seconded by H. Ball to return to public session at 5:59 p.m.  
The motion passed 6 Yes, 0 No
- President's Report:** D. List thanked Pat for taking the right approach when calling snow days for students. GVSBA now has a Facebook page so please check them out. The tour of the Bus Garage was acceptable. The play this year was phenomenal and the participation of both students and staff was remarkable.
- Academic Focus:** Two students from the Sr. High Math League came to talk about their fourth consecutive division win. Students compete at GCC with other schools in our region. There are two sections to the competition:  
1. Individual – consists of five tests with three questions  
2. Team – one test with ten questions  
This year they have twenty students and were able to have an A and a B team to compete. There are seven seniors this year. Jackson Lundfelt achieved the highest overall score for the season. Several students will be going to the State competition on April 22<sup>nd</sup> in Ithaca.

**Student Council  
Report:**

Students from the Elementary Student Council said that the Sharing Hearts, Caring Hearts project that was held in the month of February was a success. Each grade level who had the most hearts was given a celebration party. Each class was given the choice between a pizza party or an ice cream party; every class chose ice cream! The first week of March was celebrated with Reading Across America and Student Council came up with dress up days to match different book titles. For the 100<sup>th</sup> day of school this year the elementary school collected items to donate to the Gillam Grant Center. At the next assembly, Student Council will be doing a Readers' Theater with the theme of perseverance. The true story of *Manjhi Moves a Mountain* will be shared about a man in India who spends 22 years hammering and chiseling a path through a mountain to join two communities so that all students could go to school and all people could get well and go to the hospital if they needed.

Principals' Comments:

A. Grillo reported:

- *Hairspray* was an amazing production.
- The next Learning Walk will be a cross between both buildings.
- The Alumni Hall of Fame is on March 29<sup>th</sup>
- Student Council is planning another fun day for the spring.

K. Loftus reported:

- Field trip season is starting. The kindergarten class went to the Genesee Country Museum to learn about the maple season.
- The Page Turner competition is next week and will be hosted at Byron-Bergen.
- Next Thursday is STEAM Jam and Tech Wars at GCC.

Director of  
Instructional  
Services  
Comments:

B. Brown said that tomorrow is the last of the Superintendent Conference Days for the school year. Annual reviews are underway in the special education department. Several students will qualify for the Seal of Civic Readiness this year. The District is in the beginning stages of working on an IAAP Seal that is an arts based pathway for students to graduate. There will be a half day Summer Learning Program this year but only for students currently in grades 2, 3, and 4.

Business  
Administrator  
Comments:

L. Prinz presented the 2023-2024 proposed budget. She went over the projected revenue, expenditures, and proposed tax levy for the 2023-2024 school year. The total proposed spending for 2023-2024 is \$25,972,402 and the allowable tax levy increase is only 0.44%. There are additional propositions on the ballot this year:

- **Proposition # 2 Transportation Needs:**
    - Two (2) mini buses      \$155,801
    - Three (3) seven  
passenger minivans      \$127,620
- \$283,421**

- Proposition # 3 Capital Reserve – 2023
- Proposition # 4 Technology & Equipment Reserve – 2023

There are three Board of Education seats open as of July 1, 2023. Two candidates will be appointed for a three-year period and one will be appointed to the vacated seat of William Forsyth for the period of May 17, 2023 through June 30, 2024. The vote will be held May 16, 2023 in the Sr. High Gymnasium from 12:00 p.m. (noon) to 9:00 p.m.

**Superintendent's  
Comments:**

P. McGee recognized the PIG students. The musical was excellent; Alyson and Joe did a fantastic job with the students. He let the Board know that he signed a letter that was being sent to Section V sports about the change to the electronic payment method for sectionals. There were issues with internet/cell service so people had problems getting their online tickets. The letter asked that next year there could be both options to purchase tickets, in person and online. They also asked for the prices to be lowered so they are more affordable for families.

**Consent Agenda:**

It was moved by J. Cook and seconded by H. Ball that the following consent agenda be approved:

Approval of Minutes

February 16, 2023

Financial Matters

General Fund Bills: Warrant A-50, Wire # 99168, \$1,250.00

Warrant A-54, Wire # 99169, \$22,000.00

Warrant A-55, Ck. # 23331-23408, \$104,621.38

Warrant A-56, Ck. # 23329-23330, \$3,430.28

Warrant A-58, Ck. # 23409-23410, \$498.49

Warrant A-59, Ck. # 23411-23460, \$617,412.08

School Lunch Fund Bills: Warrant C-14, Ck. # 201022-201025, \$7,851.41

Warrant C-15, Ck. # 201026-201033, \$23,615.88

Federal Fund Bills: Warrant F-13, Ck. # 400465-400471, \$162,577.77

Warrant F-14, Ck. # 400472, \$384.98

Capital Fund Bills: Warrant H-9, Ck. # 2661-2662, \$90,556.03

Trust & Agency Fund Bills: Warrant TA-18, Wire # 1589-1593,

Ck. # 301205-301215, \$431,346.52

Warrant TA- 19, Wire # 1594-1597,

Ck. # 301216-301224, \$424,390.07

Monthly Treasurer's Report – January 2023 & February 2023

Personnel Matters

Resignations/Retirement/Termination:

Retirement – Secretary – Nancy Holland (Eff. 6/30/23)

Resignation – Head Bus Driver – James Bridge (Eff. 4/1/23)

Resignation – Secretary – Jessica McAlister (Eff. 3/11/23)

Resignation – IT Operations Analyst I – Andrew Poh (Eff. 3/18/23)

Approvals:

Substitute Teacher (UPK-12) – Hannah Wagner

Permanent Appointment – Part-Time Cleaner –

Laurie Miller (Eff. 3/18/23)

Permanent Appointment – Cleaner – Noah Wallner (Eff. 3/21/23)

Substitute Bus Driver – Matthias Ellis

Permanent Appointment – Teacher Aide – Collette Dodson (Eff. 3/25/23)

Occasional Driver – Peter Spence

Substitute Teacher Aide – Ashley Yerdon

Additional 2022-2023 Spring Sport Coach/Advisor &

Volunteer Appointments

#### Softball

JV – Rebecca Velasco

Volunteer – Amy Phillips

#### Baseball

JV – Matthias Ellis Sr.

Permanent Appointment – Teacher Aide –

Deborah Amador (Eff. 3/25/23)

#### Miscellaneous Matters

Child of Employee Danielle Carson (Jacob Carson) to Attend BBCS

Tuition Free 2023-2024 School Year

Field Trip – FFA – SUNY Cobleskill – 4/20/23-4/21/23

Field Trip – FFA – State FFA Convention – 5/18/23-5/19/23

#### CSE Review

CSE cases as presented

The motion passed 6 Yes, 0 No

#### Reports:

Transportation Report – Transportation Coordinator

J. Vindigni went through the process of obtaining a CDL B license and school bus endorsement. This is a very rigorous process and there is required testing and training annually. The Board also took a tour around the facility and buses.

#### Policy Committee Update:

Met on 3/9/23 and there is a policy up for first reading under New Business.

#### Facilities Committee Update:

Meeting will be set for May/June 2023.

#### Budget Committee Update:

Met 3/9/23 at 4:15 p.m.

#### Audit Committee Update:

None

#### SOAR Update:

None

Positive Recognition: Recognition will be given during the Buzzin' Bistro on May 16, 2023.

Approval – Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by K. Carlson to approve the First Reading of Policy # 8540 – Home, Hospital, or Institutional Instruction (Homebound Instruction).

First Reading of Policy # 8540 – Home, Hospital, or Institutional Instruction (Homebound Instruction) The motion passed 6 Yes, 0 No.

Public Comment: None

Information/Announcements/Reports: None

Requests Requiring Board Consideration: None

Review of Next Meeting's Agenda:

Policy Committee Update  
 Facilities Committee Update  
 Budget Committee Update  
 Audit Committee Update  
 SOAR Committee Update  
 Positive Recognition

Adjournment: It was moved by J. VanValkenburg and seconded by H. Ball to adjourn the meeting at 7:23 p.m.  
 The motion passed 6 Yes, 0 No.

# BYRON FARRGEN CSD

Check Warant Report For A - 61: GENERAL FUND BILLS - 3/16/23 For Dates 3/16/2023 - 3/16/2023



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Payment Address	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
23461	A 1621.400-00-CONT	03/16/2023	4898	A-VERDI STORAGE CONTAINERS	MAINT - CONTRACT		14150 ROUTE 31, SAVANNAH NY 13146	1565523		220068	109.00	109.00
	A 1621.400-00-CONT				MAINT - CONTRACT			1569583		220068	396.00	396.00
	A 1621.400-00-CONT				MAINT - CONTRACT			1566657		220068	99.00	99.00
	A 1621.400-00-CONT				MAINT - CONTRACT			1568048		220068	109.00	109.00
	A 1621.400-00-CONT				MAINT - CONTRACT			1566658		220068	99.00	99.00
	A 1621.400-00-CONT				MAINT - CONTRACT			1568049		220068	218.00	218.00
	A 1621.400-00-CONT				MAINT - CONTRACT			1567523		220068	99.00	99.00
	A 1621.400-00-CONT				MAINT - CONTRACT			1568505		220068	99.00	99.00
	A 1621.400-00-CONT				MAINT - CONTRACT			1568506		220068	109.00	109.00
										<b>Check Total:</b>	<b>1,337.00</b>	
23462	A 1310.450-00-0000	03/16/2023	8811	AMAZON.COM	BUS ADMIN - MAT & SUPPLY		PO BOX 035184, SEATTLE WA 98214-5184	1XG3-JWPL-7GF9		220787	27.78	27.78
	A 2630.200-03-0000				TECH COMPUTER EQUIP - HS			13MD-4Q11-9MYN		220788	97.85	97.85
	A 2630.200-03-0000				TECH COMPUTER EQUIP - HS			11MX-KHTH-3Y3C		220784	87.00	87.00
	A 2110.450-01-0000				MAT & SUPPLY ELEM			1763-MNF4-319J		220783	30.94	29.94
	A 1010.450-00-0000				BOARD OF ED MAT / SUPP			1XG3-JWPL-7GF9		220787	51.63	51.63
										<b>Check Total:</b>	<b>295.20</b>	
23463	A 5510.450-00-PART	03/16/2023	2804	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS LLC	MAT & SUPPLY - BUS/EQUIP PARTS		22510 NETWORK PLACE, CHICAGO IL 60673-1225	7026313137		220045	234.27	234.27
										<b>Check Total:</b>	<b>234.27</b>	
23464	A 2855.450-03-0000	03/16/2023	6702	BATAVIAS ORIGINAL PIZZERIA	ATHLETIC - MAT & SUPPLY		FERRARA PIZZA, LLC 500 EAST MAIN STREET, BATAVIA NY 14020	230307-01-64		220251	257.50	257.50
										<b>Check Total:</b>	<b>257.50</b>	
23465	A 2855.400-03-0000	03/16/2023	8817	JOSHUA BRABON	ATHLETIC - CONTRACT		9260 ALEXANDER RD, BATAVIA NY 14020	9038420			41.12	41.12
										<b>Check Total:</b>	<b>41.12</b>	
23466	A 2855.450-03-0000	03/16/2023	471	BSN SPORTS INC	ATHLETIC - MAT & SUPPLY		PO BOX 841393, DALLAS TX 75284-1393	920728496		220705	3,391.20	3,391.20
										<b>Check Total:</b>	<b>3,391.20</b>	



# BYRON PARGEN CSD

Check War. . . . . Report For A - 61: GENERAL FUND BILLS - 3/16/23 For Dates 3/16/2023 - 3/16/2023

Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Payment Address	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
23467		03/16/2023		7666 CASELLA WASTE MANAGEMENT OF NY, INC			PO BOX 1372, WILLISTON VT 05495				3,391.20	
	A 1620.400-00-WAST			CUST - CONTRACT WASTE REMOVAL				83977		220071	1,072.00	1,072.00
	A 5530.400-00-WAST			CONTRACTUAL - WASTE DISPOSAL				83977		220049	112.00	112.00
23468		03/16/2023		644 CHASE CARD SERVICES			PO BOX 1423, CHARLOTTE NC 28201-1423				1,184.00	
	A 2110.450-03-0000			MAT & SUPPLY - HS				16794		220782	92.32	92.32
	A 1621.450-00-0000			MAINT - MAT & SUPPLY				16794		220771	41.89	41.89
	A 2010.400-03-0000			CURR DEV - CONTRACT HS				16794		220782	44.68	44.68
23469		03/16/2023		771 CONNOR TIRE SERVICE			13759 WATERPORT-CARLTN RD, ALBION NY 14411				178.89	
	A 5510.450-00-TIRE			MAT & SUPPLY - TIRES		TIRE DISPOSAL		498635		220239	330.00	330.00
23470		03/16/2023		6773 SCOTT CURTIS			23 MARKET STREET, LEICESTER NY 14481				330.00	
	A 2855.400-03-0000			ATHLETIC - CONTRACT				2/18/23 GIRLS VAR BASKETBALL			108.00	
23471		03/16/2023		5619 ECO GREEN PARK			1779 MT READ BLVD, ROCHESTER NY 14615				108.00	
	A 1621.400-00-CONT			MAINT - CONTRACT				0026036		220078	265.73	265.73
23472		03/16/2023		7001 EMPIRE TRACTOR INC			5072 EAST MAIN ST RD, BATAVIA NY 14020				265.73	
	A 1622.450-00-0000			GROUPS - MAT & SUPPLY				BC84093		220072	616.33	616.33
23473		03/16/2023		7423 FIRST WESTERN EQUIPMENT FINANCE			PO BOX 2068, MINOT ND 58701				616.33	
	A 1620.400-00-OTHE			CUST - CONTRACT OTHER				3307974		220059	1,758.03	1,758.03
23474		03/16/2023		6126 GCASA			430 EAST MAIN STREET, BATAVIA NY 14020				1,758.03	
	A 2810.400-03-0000			GUIDANCE - CONTRACT HS				183		220004	1,400.00	1,400.00
23475		03/16/2023		6208 GENESEE COUNTY SHERIFF OFFICE			ATTN: MARGARET SHEELAR 165 PARK ROAD, BATAVIA NY 14020				1,400.00	

## BYRON PERGEN CSD

Check Wa. t Report For A - 61: GENERAL FUND BILLS - 3/16/23 For Dates 3/16/2023 - 3/16/2023



Check # Account	Check Date	Vendor ID	Vendor Name Account Description	Payment Address	Explanation	Invoice Number	Check Description PO Number	Check Amount	Liquidated
A 2110.400-00-0000			CONTRACTUAL			BBSRO- MARCH23	220013	8,628.63	8,628.63
23476	03/16/2023		1366 GENESEE COUNTY YOUTH BUREAU 2 BANK STREET, BATAVIA NY 14020				<b>Check Total:</b>	<b>8,628.63</b>	
A 2810.450-03-0000			GUIDANCE - MAT & SUPPLY HS			2023 YOUTH RECOGNITION BANQUET	220262	100.00	100.00
A 2110.400-03-0000			CONTRACTUAL - HS			2023 YOUTH RECOGNITION BANQUET	220262	50.00	50.00
23477	03/16/2023		3998 GENESEE DISTRIBUTING	22 SOUTHPOINT DRIVE, LANCASTER NY 14086			<b>Check Total:</b>	<b>150.00</b>	
A 5510.450-00-CUST			MAT & SUPPLY - CUSTODIAL SUPPLIES		PENETRATING OIL	8081	220524	99.00	99.00
23478	03/16/2023		7547 GIAMBRONES APPLIANCE SALES INC. DBA BEN'S APPLIANCE AND KITCHENS	634 EAST MAIN ST, BATAVIA NY 14020			<b>Check Total:</b>	<b>99.00</b>	
A 1620.450-00-0000			CUST - MAT & SUPPLY			20819	220793	599.00	599.00
23479	03/16/2023		1425 GILLET'S HARDWARE	6330 TOWNLINE ROAD PO BOX 247, BYRON NY 14422			<b>Check Total:</b>	<b>599.00</b>	
A 1621.450-00-0000			MAINT - MAT & SUPPLY			138023	220095	53.49	53.49
23480	03/16/2023		7691 ASHLEY GRILLO	6775 LYMAN RD, BYRON NY 14422			<b>Check Total:</b>	<b>53.49</b>	
A 2110.450-03-0000			MAT & SUPPLY - HS			101591		36.49	
A 2110.450-03-0000			MAT & SUPPLY - HS			03/09/23		16.06	
23481	03/16/2023		7094 HAUN WELDING SUPPLY	5921 COURT STREET RD, SYRACUSE NY 13206			<b>Check Total:</b>	<b>52.55</b>	
A 5510.450-00-WELD			MAT & SUPPLY - TANKS & REFILLS			X190976	220241	75.76	75.76
23482	03/16/2023		8746 HEARING EVALUATION SERVICES OF BUFFALO INC.	2733 WEHRLE DRIVE SUITE 200, WILLIAMSVILLE NY 14221			<b>Check Total:</b>	<b>75.76</b>	
A 2250.400-01-0000			SPEC ED - CONTRACT ELEM			188456	220572	815.39	815.39
A 2250.400-03-0000			SPEC ED - CONTRACT HS			188456	220572	415.39	415.39

03/16/2023 08:26 AM

## BYRON BERGEN CSD

Check Warrant Report For A - 61: GENERAL FUND BILLS - 3/16/23 For Dates 3/16/2023 - 3/16/2023

Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Payment Address	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
23483	A 1620.450-00-0000	03/16/2023	6601	HILLYARD INC/ NY	CUST - MAT & SUPPLY		PO BOX 843541, KANSAS CITY MO 64184				1,230.78	
	A 1620.450-00-0000				CUST - MAT & SUPPLY			605039150	220099		405.80	405.80
	A 1620.450-00-0000				CUST - MAT & SUPPLY			605049271	220099		2,878.91	2,878.91
	A 1620.450-00-0000				CUST - MAT & SUPPLY			605039151	220099		414.83	414.83
23484	A 2855.400-03-0000	03/16/2023	7167	DEVIN HOUSEMAN	ATHLETIC - CONTRACT		64 SOUTH LAKE AVE, BERGEN NY 14416				3,699.54	
	A 2855.400-03-0000							2/27/23 BOYS MOD BASKETBALL			77.40	
23485	A 1620.400-00-OTHE	03/16/2023	8810	JMCC DBA CARMEN CHAVEZ	CUST - CONTRACT OTHER		19 NORTH MAIN STREET, ELBA NY 14058				77.40	
	A 1620.400-00-OTHE							3/10/23	220794		3,000.00	3,000.00
23486	A 2850.400-03-MUSI	03/16/2023	8813	STEPHEN KEENAN	COCURR - MUSICAL CONTRACTUAL		170 CHAMBER ST, SPENCERPORT NY 14559				3,000.00	
	A 2850.400-03-MUSI							PIT-MUSICIAN 2023 MUSICAL			150.00	
23487	A 2850.400-03-MUSI	03/16/2023	8812	LANCIA, HEIDI	COCURR - MUSICAL CONTRACTUAL		133 EAGLE FATHER CIRCLE, SPENCERPORT NY 14559				150.00	
	A 2850.400-03-MUSI							PIT MUSICIAN 2023 MUSICAL			150.00	
23488	A 2855.400-03-0000	03/16/2023	4460	MARK LEE	ATHLETIC - CONTRACT		187 FAIR OAKS AVENUE, ROCHESTER NY 14618				150.00	
	A 2855.400-03-0000										108.00	
23489	A 2010.400-01-0000	03/16/2023	8807	LOGIC OF ENGLISH	CURR DEV - CONTRACT ELEM		PO BOX 64801, ST PAUL MN 55164-0801				108.00	
	A 2010.400-01-0000							SI-173459	220778		99.00	99.00
23490	A 1620.400-00-WATE	03/16/2023	2397	MONROE COUNTY WATER AUTHORITY	CUST - CONTRACT WATER		PO BOX 5158, BUFFALO NY 14240				99.00	
	A 1620.400-00-WATE							1.30.23-2.24.23	220062		841.20	841.20
	A 1620.400-00-WATE							1.27.23-2.24.23	220062		331.84	331.84

## BYRON PERGEN CSD

Check Wait Report For A - 61: GENERAL FUND BILLS - 3/16/23 For Dates 3/16/2023 - 3/16/2023



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Payment Address	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
23491		03/16/2023	8774	NAPA AUTO PARTS			4630 LAKE RD SOUTH , BROCKPORT NY 14420				1,173.04	
	A 5510.450-00-PART			MAT & SUPPLY - BUS/EQUIP PARTS	#84 BRAKE PADS			6976-043891		220670	62.96 ✓	62.96
	A 1622.450-00-0000			GROUNDS - MAT & SUPPLY				6976-043312		220701	219.74 ✓	219.74
23492		03/16/2023	6115	NEW YORK BUS SALES LLC			7765 LAKEPORT ROAD , CHITTENANGO NY 13037				282.70	
	A 5510.450-00-PART			MAT & SUPPLY - BUS/EQUIP PARTS	#54 MIRROR			3022170		220246	100.81 ✓	100.81
23493		03/16/2023	2583	MATT NILSEN			10 JEFFERSON AVE , LEROY NY 14482				100.81	
	A 2855.400-03-0000			ATHLETIC - CONTRACT				2/27/23 BOYS MOD BASKETBALL			77.40 ✓	
23494		03/16/2023	2589	NOCO ENERGY CORPORATION			DEPARTMENT # 116218 PO BOX 5211, BINGHAMTON NY 13902-5211				77.40	
	A 5510.450-00-DIES			MAT & SUPPLY - DIESEL FUEL				SP12531424		220046	1,988.16 ✓	1,988.16
	A 5510.450-00-UNLE			MAT & SUPPLY - UNLEADED GASOLINE				SP12529402		220054	1,042.18 ✓	1,042.18
	A 5510.450-00-UNLE			MAT & SUPPLY - UNLEADED GASOLINE				SP12539789		220054	653.87 ✓	653.87
	A 5510.450-00-DIES			MAT & SUPPLY - DIESEL FUEL				SP12543117		220046	2,236.81 ✓	2,236.81
	A 5510.450-00-UNLE			MAT & SUPPLY - UNLEADED GASOLINE				SP12535003		220054	997.17 ✓	997.17
23495		03/16/2023	2591	NORMAN HOWARD SCHOOL			4 LAKEVIEW PARK , ROCHESTER NY 14613				6,918.19	
	A 2250.472-03-0000			SPEC ED TUITION - PRIVATE - HS				2023-303		220382	6,711.00 ✓	6,711.00
	A 2250.472-03-0000			SPEC ED TUITION - PRIVATE - HS				2023-A303		220382	863.10 ✓	863.10
23496		03/16/2023	7169	NORTHERN STAR MEDICAL BILLING AND COLLECTIONS			60 FINN RD SUITE A , HENRIETTA NY 14467				7,574.10	
	A 5510.400-00-PHYS			CONTRACT - DRIVER PHYSICALS				7618		220053	1,042.00 ✓	1,042.00

## BYRON BERGEN CSD

Check Waiver Report For A - 61: GENERAL FUND BILLS - 3/16/23 For Dates 3/16/2023 - 3/16/2023



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Payment Address	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
23497	A 1010.450-00-0000	03/16/2023	2857	PENFIELD TROPHIES	BOARD OF ED MAT / SUPP		1755 PENFIELD ROAD, PENFIELD NY 14526	3767		Check Total:	1,042.00	
										220791	570.00	570.00
23498	A 2855.400-03-0000	03/16/2023	7594	DAVE PERO	ATHLETIC - CONTRACT		48 BUELL STREET, BATAVIA NY 14020			Check Total:	570.00	
											77.40	
23499	A 2630.400-01-0000	03/16/2023	7358	ANDREW POH	TECH CONTRACTUAL - ES		4481 FEDERAL ROAD, LIVONIA NY 14487			Check Total:	77.40	
											283.33	
											283.33	
23500	A 2110.450-03-0000	03/16/2023	3041	RALPH AND ROSIES DELI	MAT & SUPPLY - HS		19 NORTH LAKE STREET PO BOX 10, BERGEN NY 14416			Check Total:	566.66	
											89.66	89.66
23501	A 5510.400-00-REPA	03/16/2023	3054	RAY SANDS GLASS	CONTRACT - REPAIRS TO BUSES		3315 CHILI AVENUE, ROCHESTER NY 14624			Check Total:	89.66	
											282.82	282.82
23502	A 5530.400-00-GAS	03/16/2023	5208	ROCHESTER GAS AND ELECTRIC	CONTRACTUAL - NATURAL GAS		PO BOX 847813, BOSTON MA 02284-7813			Check Total:	282.82	
											160.68	160.68
											2,517.26	2,517.26
23503	A 2850.400-03-MUSI	03/16/2023	8814	ARNOLD RYCHLICKI	COCURR - MUSICAL CONTRACTUAL		220 NORTH STREET, CALEDONIA NY 14423			Check Total:	2,677.94	
											150.00	
23504	A 1621.450-00-0000	03/16/2023	7362	SCHAEFER PLUMBING SUPPLY INC	MAINT - MAT & SUPPLY		146 CLINTON ST, BUFFALO NY 14203			Check Total:	150.00	
											139.43	139.43
											86.23	86.23
											225.66	

## BYRON PERGEN CSD

Check Waiver Report For A - 61: GENERAL FUND BILLS - 3/16/23 For Dates 3/16/2023 - 3/16/2023

Check # Account	Check Date	Vendor ID	Vendor Name Account Description	Explanation	Payment Address	Invoice Number	Check Number	Check Description	Check Amount	Liquidated
23505	03/16/2023		3349 SECTION V		JACKIE MEYER, TREASURER 131 DRUMLIN COURT MAPLE BLDG, NEWARK NY 14513					
A 2855.400-03-0000			ATHLETIC - CONTRACT			2/24 BB BOYS BBALL V PAVILION			1,488.00	
A 2855.400-03-0000			ATHLETIC - CONTRACT			2/22 BB GIRLS BBALL V BOLIVAR			614.00	
23506	03/16/2023		3513 RON SPIOTTA		44 GILMAN ROAD, CHURCHVILLE NY 14428			Check Total:	2,102.00	
A 2855.400-03-0000			ATHLETIC - CONTRACT			2/16/23 BOYS MOD BASKETBALL			77.40	
23507	03/16/2023		5215 SUPER TEACHER WORKSHEETS		6 MAIN STREET, TONAWANDA NY 14150			Check Total:	77.40	
A 2630.450-01-0000			TECH - SOFTWARE - ES			4582	220755		375.00	375.00
23508	03/16/2023		117 SYNCB/AMAZON		AMAZON CAPITAL SERVICES PO BOX 035184, SEATTLE WA 98124-5184			Check Total:	375.00	
A 2630.450-01-0000			TECH MAT & SUPPLY - ES			1VJW-FXGM- 7MDY	220466		1,271.27	1,271.27
23509	03/16/2023		117 SYNCB/AMAZON		AMAZON CAPITAL SERVICES PO BOX 035184, SEATTLE WA 98124-5184			Check Total:	1,271.27	
A 1621.450-00-0000			MAINT - MAT & SUPPLY			1C1P-H6KP- 6MQ6	220749		211.00	211.00
23510	03/16/2023		117 SYNCB/AMAZON		PO BOX 530958, ATLANTA GA 30353-0958			Check Total:	211.00	
A 5510.450-00-CLEA			MAT & SUPPLY - CLEANING SUPPLIES			LOGIDGCLAXI	220679		182.18	93.68
23511	03/16/2023		5595 JAMES THOMPSON		110 MILLFORD CROSSING, PENFIELD NY 14526			Check Total:	182.18	
A 2020.400-01-0000			PRIN OFF - CONTRACT ELEM			2/1 LEADERSHIP MENTORING	220490		700.00	700.00
A 2020.400-03-0000			PRIN OFF - CONTRACT HS			2/1 LEADERSHIP MENTORING	220490		700.00	700.00
23512	03/16/2023		3740 THRU-WAY SPRING		1609 MT READ BLVD, ROCHESTER NY 14606-2879			Check Total:	1,400.00	

03/16/2023 08:26 AM

## BYRON PARGEN CSD

Check War... Report For A - 61: GENERAL FUND BILLS - 3/16/23 For Dates ... 3/16/2023

Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Payment Address	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
A 1622.450-00-0000				GROUNDS - MAT & SUPPLY				179751		220790	356.17	356.17
23513		03/16/2023	3913	VERIZON WIRELESS			PO BOX 408, NEWARK NJ 07101-0408			<b>Check Total:</b>	<b>356.17</b>	
A 5530.400-00-TELE				CONTRACTUAL - TELEPHONE				9928966638		220030	75.98	75.98
23514		03/16/2023	7323	VILLA OF HOPE			3300 DEWEY AVENUE, ROCHESTER NY 14616			<b>Check Total:</b>	<b>75.98</b>	
A 2250.472-03-0000				SPEC ED TUITION - PRIVATE - HS				4847		220379	7,906.50	7,906.50
23515		03/16/2023	5736	WEBSTER SZANYI LLP			1400 LIBERTY BUILDING, BUFFALO NY 14202			<b>Check Total:</b>	<b>7,906.50</b>	
A 1420.400-00-0000				LEGAL - CONTRACTUAL				51286		220031	540.00	540.00
23516		03/16/2023	4117	JEF YOUNGS			36 MONTCLAIR AVENUE, BATAVIA NY 14020			<b>Check Total:</b>	<b>540.00</b>	
A 2855.400-03-0000				ATHLETIC - CONTRACT				2/17/23 BOYS MOD			77.40	
A 2855.400-03-0000				ATHLETIC - CONTRACT				BASKETBALL				
A 2855.400-03-0000				ATHLETIC - CONTRACT				2/27/23 GIRLS MOD			116.10	
A 2855.400-03-0000				ATHLETIC - CONTRACT				BASKETBALL				
A 2855.400-03-0000				ATHLETIC - CONTRACT				3/3/23 BOYS MOD			77.40	
A 2855.400-03-0000				ATHLETIC - CONTRACT				BASKETBALL				
										<b>Check Total:</b>	<b>270.90</b>	

# BYRON PERGEN CSD

Check Warrant Report For A - 61: GENERAL FUND BILLS - 3/16/23 For Dates 3/16/2023 - 3/16/2023

Check #	Check Date	Vendor ID	Vendor Name	Payment Address	Invoice Number	Check Description	Check Amount	Liquidated
Account	Account Description	Explanation				PO Number		

Number of Transactions: 56

Warrant Total: 66,147.20  
Vendor Portion: 66,147.20  
Payroll Portion: 0.00

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 56 in number, in the total amount of \$ 66,147.20. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/16/23 Jessie Moulton claims auditor  
Date Signature Title



# BYRON PURGEN CSD

Check Warr... Report For C - 17: SCHOOL LUNCH FUND BILLS - 3/16/23 For Dates 3/16/2023 - 3/16/2023



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Payment Address	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
201034		03/16/2023		5912 AMERICAN FRUIT & VEGETABLE CO			205 MUSHROOM BLVD PO BOX 20613, ROCHESTER NY 14602					
	C 2860.410-00-0000			FOOD PURCHASE - LUNCH				862441-IN		220108	65.53 ✓	65.53
	C 2860.410-00-0000			FOOD PURCHASE - LUNCH				864149-IN		220108	145.65 ✓	145.65
	C 2860.410-00-0000			FOOD PURCHASE - LUNCH				865056-IN		220108	96.95 ✓	96.95
	C 2860.410-00-0000			FOOD PURCHASE - LUNCH				865059-IN		220108	106.00 ✓	106.00
	C 2860.410-00-0000			FOOD PURCHASE - LUNCH				865631-IN		220108	175.00 ✓	175.00
201035		03/16/2023		8820 GARY HERMANN			6968 CASWELL RD , BYRON NY 14422				589.13	
	C 691			DEFERRED REVENUE				MEAL REIMBURSEMENT			7.05 ✓	
201036		03/16/2023		5909 HERSHEY'S ICE CREAM			8220 PARK ROAD , BATAVIA NY 14020				7.05	
	C 2860.410-00-0000			FOOD PURCHASE - LUNCH				INVE0018850280		220115	337.89 ✓	337.89
201037		03/16/2023		6698 LATINA FOODS			LATINA BOULEVARD FOODS, LLC 1 SRIJNER DR, SUITE #1, CHEEKTOWAGA NY 14227				337.89	
	C 2860.410-00-0000			FOOD PURCHASE - LUNCH							1,328.27 ✓	1,328.27
201038		03/16/2023		3079 REGIONAL DISTRIBUTORS INC			P.O. BOX 60859 , ROCHESTER NY 14606				1,328.27	
	C 2860.450-00-0000			MATERIALS & SUPPLIES				S1955484.002		220124	1,152.17 ✓	1,152.17
	C 2860.450-00-0000			MATERIALS & SUPPLIES				S1955486.002		220124	864.67 ✓	864.67
201039		03/16/2023		3634 SYSCO FOOD SVCS OF SYRACUSE			PO BOX 80 , WARNERS NY 13164				2,016.84	
	C 2860.410-00-0000			FOOD PURCHASE - LUNCH				427161910		220127	1,667.14 ✓	1,667.14
201040		03/16/2023		3822 TYSON FOODS INC			2200 W DON TYSON PARKWAY , SPRINGDALE AR 72762-6901				1,667.14	
	C 2860.410-00-0000			FOOD PURCHASE - LUNCH				30862620		220129	253.65 ✓	253.65
201041		03/16/2023		4095 C H WRIGHT			PO BOX 10 , LEROY NY 14482-0010				253.65	
	C 2860.410-00-0000			FOOD PURCHASE - LUNCH				4849635		220132	92.80 ✓	92.80
											92.80	

# BYRON PERGEN CSD

Check Warrant Report For C - 17: SCHOOL LUNCH FUND BILLS - 3/16/23 For Dates 3/16/2023 - 3/16/2023



Check #	Account	Check Date	Vendor ID	Vendor Name	Explanation	Payment Address	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
Number of Transactions: 8											
Warrant Total: 6,292.77											
Vendor Portion: 6,292.77											
Payroll Portion: 0.00											

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 8 in number, in the total amount of \$ 6,292.77. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/16/23      [Signature]      Claims Auditor  
 Date      Signature      Title

# BYRON BERGEN CSD

Check War. . Report For F - 15: FEDERAL FUND BILLS - 3/16/23 For Dates 3/16/2023 - 3/16/2023

Check #	Account	Check Date	Vendor ID	Vendor Name	Explanation	Payment Address	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
400473		03/16/2023	8756	IRISH PROPANE CORP		1444 CLINTON ST PO BOX 409, BUFFALO NY 14212-0409					

F 2115.400-03-PTEC PTECH CONTRACTUAL - HS

2505657 220602 171.72 171.72

Number of Transactions: 1

Check Total: 171.72  
Warrant Total: 171.72  
Vendor Portion: 171.72  
Payroll Portion: 0.00

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 171.72. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/16/23 Date [Signature] Signature claimant Title

Check War... Report For H - 10: CAPITAL FUND BILLS - 3/16/23 For Dates 3/16/2023 - 3/16/2023

Check War... Report For H - 10: CAPITAL FUND BILLS - 3/16/23 For Dates 3/16/2023 - 3/16/2023

Check Total:	28,778.00
Warrant Total:	28,778.00
Vendor Portion:	28,778.00
Payroll Portion:	0.00

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 8,174. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/16/33 \_\_\_\_\_  
Date

Charles M. Butler \_\_\_\_\_  
Signature

\_\_\_\_\_   
Title

class auditor

## BYRON PARGEN CSD

Check War... Report For TA - 20: PAYROLL 19 - 3/16/23 TA For Dates 3/16/2023 - 3/16/2023

Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Payment Address	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
1598	TA 021	03/16/2023			2559 NEW YORK STATE INCOME TAX	Trust & Agency Payment	PO BOX 1414, NEW YORK NY 10008-1414		Trust & Agency Payment		15,970.39	
1599		03/16/2023	4247	OMNI GROUP			220 ALEXANDER STREET, SUITE 400 , ROCHESTER NY 14607				15,970.39	
	TA 029			EMPLOYEE TAX SHELTER ANNUITIES		Trust & Agency Payment					125.00	
	TA 029			EMPLOYEE TAX SHELTER ANNUITIES		Trust & Agency Payment					780.00	
	TA 029			EMPLOYEE TAX SHELTER ANNUITIES		Trust & Agency Payment					4,273.34	
	TA 029			EMPLOYEE TAX SHELTER ANNUITIES		Trust & Agency Payment					1,966.00	
	TA 029			EMPLOYEE TAX SHELTER ANNUITIES		Trust & Agency Payment					400.00	
	TA 029			EMPLOYEE TAX SHELTER ANNUITIES		Trust & Agency Payment					4,959.19	
	TA 029			EMPLOYEE TAX SHELTER ANNUITIES		Trust & Agency Payment					2,620.48	
	TA 029			EMPLOYEE TAX SHELTER ANNUITIES		Trust & Agency Payment					175.00	
	TA 029			EMPLOYEE TAX SHELTER ANNUITIES		Trust & Agency Payment					1,050.00	
1600		03/16/2023	5839	DEPARTMENT OF THE TREASURY		INTERNAL REVENUE SERVICE, CINCINNATI	OH 45999-0009				16,349.01	
	TA 026			SOCIAL SECURITY WITHHOLDING		Trust & Agency Payment					24,205.35	
	TA 026			SOCIAL SECURITY WITHHOLDING		Trust & Agency Payment					24,205.35	
	TA 022			FEDERAL WITHHOLDING TAX		Trust & Agency Payment					33,046.25	
	TA 026			SOCIAL SECURITY WITHHOLDING		Trust & Agency Payment					5,661.07	
	TA 026			SOCIAL SECURITY WITHHOLDING		Trust & Agency Payment					5,661.07	
1601		03/16/2023	6585	BANK OF CASTILE			29 MAIN STREET, LEROY NY 14482				92,779.09	
	TA 010			CONSOLIDATED PAYROLL		Trust & Agency Payment					284,202.61	
03/14/2023 08:42 AM											284,202.61	

# BYRON BERGEN CSD

Check Wait Report For TA - 20: PAYROLL 19 - 3/16/23 TA For Dates 3/16/2023 - 3/16/2023

Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Payment Address	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
301225	TA 024	03/16/2023	DUES	305 BB FACULTY ASSOCIATION		Trust & Agency Payment - TEACHDUE	NY		Trust & Agency Payment - TEACHDUE		3,851.17	
301226		03/16/2023		1422 GILLAM GRANT COMMUNITY CENTER		6966 WEST BERGEN ROAD , BERGEN NY 14416			Trust & Agency Payment - G-GRANT		3,851.17	
TA 096				DONATION - GILLAM GRANT CENTER		Trust & Agency Payment - G-GRANT					30.00	
301227		03/16/2023		6472 NYS CHILD SUPPORT PROCESSING CENTER		PO BOX 15363, ALBANY NY 12212-5363			Trust & Agency Payment - GENSCU		30.00	
TA 023				GARNISHMENTS		Trust & Agency Payment - GENSCU		CA91969Q1 - DOLPH, APRIL M			34.61	
301228		03/16/2023		6472 NYS CHILD SUPPORT PROCESSING CENTER		PO BOX 15363, ALBANY NY 12212-5363			Trust & Agency Payment - GENSCU		34.61	
TA 023				GARNISHMENTS		Trust & Agency Payment - GENSCU		BM44842G5 - ANDERSON, CHRISTOP			50.00	
301229		03/16/2023		6472 NYS CHILD SUPPORT PROCESSING CENTER		PO BOX 15363, ALBANY NY 12212-5363			Trust & Agency Payment - STLAWSCU		50.00	
TA 023				GARNISHMENTS		Trust & Agency Payment - STLAWSCU		BU40670J1 - RADEL, TINA M			60.00	
301230		03/16/2023		2690 NYSUT BENEFIT TRUST		800 TROY-SCHENECTADY ROAD , LATHAM NY 12110-2455			Trust & Agency Payment - NYSUT		60.00	
TA 033				NYSUT BENEFIT TRUST		Trust & Agency Payment - NYSUT					232.56	
301231		03/16/2023		4177 SAANYS		8 AIRPORT PARK BLVD ALBANY AIRPORT PARK, LATHAM NY 12110			Trust & Agency Payment - SAANYS		232.56	
TA 024				DUES		Trust & Agency Payment - SAANYS					157.98	
301232		03/16/2023		3356 SEIU 200 UNITED		PO BOX 1130 , SYRACUSE NY 13201			Trust & Agency Payment - UNIONDUE		157.98	
TA 024				DUES		Trust & Agency Payment - UNIONDUE					117.50	
301233		03/16/2023		3936 VOTE - COPE		VOTE-COPE 800 TROY-SCHENECTADY ROAD, LATHAM NY 12110-2455			Trust & Agency Payment - V-COPE		117.50	
TA 034				VOTE/COPE DEDUCTION		Trust & Agency Payment - V-COPE					132.90	

# BYRON FARGEN CSD

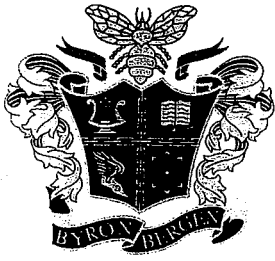
Check Warrant Report For TA - 20: PAYROLL 19 - 3/16/23 TA For Dates 3/16/2023 - 3/16/2023

Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Payment Address	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
Number of Transactions: 13												
										Check Total:	132.90	
										Warrant Total:	413,967.82	
										Vendor Portion:	413,967.82	
										Payroll Portion:	0.00	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 13 in number, in the total amount of \$ 413,967.82. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/16/23      [Signature]      Claims Auditor  
 Date                      Signature                      Title



# BYRON-BERGEN CENTRAL SCHOOL DISTRICT

## Elementary School

6917 West Bergen Road  
Bergen, NY 14416-9747  
(585) 494-1220



Superintendent – Patrick McGee  
Business Administrator – Lori Prinz  
Director of Instructional Services – Betsy Brown  
Principal – Kristin Loftus

To: Patrick McGee  
Superintendent

From: Kristin Loftus  
Principal

Re: Recommendation for Long Term Substitute Teacher

Date: March 21, 2023

I am recommending Darlene Sommerfeldt as a Long Term Substitute (Category IV) for an elementary education teaching position for the 2023-2024 school year. After an extensive interview process, Ms. Sommerfeldt stood out as a top candidate.

*Kristin Loftus*

KL/kb





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BYRON-BERGEN CENTRAL SCHOOL DISTRICT  
DEPARTMENT OF ATHLETICS



INTEROFFICE MEMORANDUM

---

**TO:** PATRICK MCGEE; BOARD OF EDUCATION  
**FROM:** RICH HANNAN, ATHLETIC DIRECTOR; ASHLEY GRILLO HS PRINCIPAL *aghr*  
**SUBJECT:** RECOMMENDATION MEMO  
**DATE:** MARCH 23, 2023  
**cc:** Ashley Grillo

**I would like to recommend the following people serve as Coach / Advisor for the 2022-23 School year.**

**Baseball**  
**Volunteer – Dan Utter**

---

BYRON-BERGEN CENTRAL SCHOOL DISTRICT  
DEPARTMENT OF ATHLETICS



INTEROFFICE MEMORANDUM

---

**TO:** PATRICK MCGEE; BOARD OF EDUCATION

**FROM:** RICH HANNAN, ATHLETIC DIRECTOR; ASHLEY GRILLO HS PRINCIPAL

**SUBJECT:** RECOMMENDATION MEMO

**DATE:** MARCH 30, 2023

**cc:** Ashley Grillo

I would like to recommend the following people serve as Coach / Advisor for the 2022-23 School year.

**Baseball**

**Modified – Tom Flynn**

**Softball –**

**Modified Volunteer – Rebekah Ireland**

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**BYRON-BERGEN CENTRAL SCHOOL DISTRICT****INTEROFFICE MEMORANDUM**

---

**TO:** Patrick McGee, Superintendent  
**FROM:** Ashley John Grillo, Jr/Sr High School Principal  
**SUBJECT:** Substitute Teacher at Jr/Sr High School  
**DATE:** March 28, 2023  
**CC:** Personnel File, Board of Education

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A handwritten signature in black ink, appearing to read 'ajg', is written over the 'FROM' line of the memorandum.

I would like to recommend Julia Yakowyna as an uncertified substitute teacher for grades UPK-12. Julia student taught at Byron-Bergen Jr/Sr High School in the Fall of 2022. She did an excellent job. I believe that she will be a reliable person to fill in when needed.

# CIVIL SERVICE POSITION RECOMMENDATION

Upon my recommendation, Patricia Schramm (candidate name) is hereby recommended to be appointed to the ☐ provisional\* ☒ probationary\*\* ☐ permanent (check one) Civil Service ☐ substitute ☐ parttime ☒ full-time (check one) position of Cleaner (Civil Service job title).

\* The position is considered provisional if it is a Civil Service tested position and we did not hire from the list of eligibles. The candidate must take the test as soon as it is offered and be reachable on the eligible list to become a probationary employee.

\*\* If the position is probationary, please state what the probationary period will be. Probationary period is 52 weeks (max. 52 weeks).

The rate of pay will be \$ 14.20 per ☒ hour ☐ annum (will be pro-rated if hired after start of fiscal school year) (check one). All other terms and conditions are per the below applicable employment contract (check one):

☐ Office Personnel & Teachers' Aides Association

☐ Bus Driver's Association

☒ Service Employees International Union Local 200United

☐ None Applicable

Additional Information/Comments: Patricia will start on 4/14/23



Supervisor Signature

3/29/23

Date

## FOR BUSINESS/DISTRICT OFFICE USE ONLY

For BOE Meeting on: \_\_\_\_\_ Candidate Start Date: \_\_\_\_\_

Replaces: \_\_\_\_\_ Payroll Budget Code: \_\_\_\_\_

### Attachments Required for Board Recommendation:

☐ Civil Service Application

☐ Reference Information

☐ Civil Service Approval

☐ Fingerprint Clearance

# CIVIL SERVICE POSITION RECOMMENDATION

Upon my recommendation, Michelle MacKenzie (candidate name) is hereby recommended to be appointed to the ☒ provisional\* ☐ probationary\*\* ☐ permanent (check one) Civil Service ☐ substitute ☐ parttime ☒ full-time (check one) position of Secretary (Civil Service job title).

\* The position is considered provisional if it is a Civil Service tested position and we did not hire from the list of eligibles. The candidate must take the test as soon as it is offered and be reachable on the eligible list to become a probationary employee.

\*\* If the position is probationary, please state what the probationary period will be. Probationary period is \_\_\_\_\_ weeks (max. 52 weeks).

The rate of pay will be \$ 15.52 per ☒ hour ☐ annum (will be pro-rated if hired after start of fiscal school year) (check one). All other terms and conditions are per the below applicable employment contract (check one):

☒ Office Personnel & Teachers' Aides Association

☐ Bus Driver's Association

☐ Service Employees International Union Local 200United

☐ None Applicable

Additional Information/Comments:

After a committee interview process Michelle was a standout as the most qualified candidate.

Kristin Loftus  
Supervisor Signature

4/5/23  
Date

## FOR BUSINESS/DISTRICT OFFICE USE ONLY

For BOE Meeting on: 4/13/23 Candidate Start Date: 4/17/23

Replaces: \_\_\_\_\_ Payroll Budget Code: \_\_\_\_\_

Attachments Required for Board Recommendation:

☐ Civil Service Application

☐ Reference Information

☐ Civil Service Approval

☐ Fingerprint Clearance

**SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION)**

**Overview**

Home, hospital, or institutional instruction (sometimes referred to as homebound instruction) is an educational service provided by districts to resident students enrolled in a public or nonpublic school who are unable to attend school in person for at least ten days during a three-month period due to illness or injury which requires the student to remain at home or in a hospital or other institution for the treatment of children, other than a school.

The District will provide home, hospital, or institutional instruction to all resident students enrolled in a public or nonpublic school from kindergarten to age 21 when, due to a temporary or chronic physical, mental, or emotional illness or injury, as documented by the student's treating healthcare provider, the student is unable to participate in their usual education setting.

**Definitions**

"Instruction delivery plan" means a written plan to continue the student's academic progress and to maintain a record of delivery of instructional services and student progress.

"School district of residence" means the public school district within the State of New York where the students legally reside with their parents or guardians.

"Treating health care provider" means a person who is treating a student and is licensed or otherwise authorized to provide diagnosis pursuant to a profession enumerated in Title VIII of the Education Law.

"Tutor" means an employee of the school district of residence or an individual with whom the school district of residence contracts to provide home, hospital, or institutional instruction. The tutor must hold a New York State teaching certificate. A tutor may include a teacher employed by a board of cooperative educational services (BOCES) that contracts with the school district of residence to provide this instruction.

**Request for Home, Hospital, or Institutional Instruction**

To request home, hospital, or institutional instruction for a resident student, the parent or guardian must submit a request to the District that includes written medical verification from the student's treating healthcare provider demonstrating the student's anticipated inability to attend school in person for at least ten days during the next three months and written consent authorizing the School Nurse or designee to contact the student's treating healthcare provider. Refusal to provide this written consent will result in a denial of the request for home, hospital, or institutional instruction.

(Continued)

**SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION) (Cont'd.)**

The request will be forwarded to the School Nurse who will review the need for home, hospital, or institutional instruction and either approve or deny the request. During this review, the School Nurse may contact the student's treating healthcare provider to obtain additional information necessary regarding the student's health or mental health.

Within five school days after receipt of written medical verification from the student's treating healthcare provider, the District will notify the parent or guardian whether their request for home, hospital, or institutional instruction has been approved or denied. In the case of a denial, reason(s) for denial will be provided.

Appeals

Parents and guardians may appeal the denial of home, hospital, or institutional instruction to the District's Board within ten school days of receipt of notification of the denial. Home, hospital, or institutional instruction will be provided while an appeal is pending before the District's Board.

**Home, Hospital, or Institutional Instruction Requirements**

The District will provide home, hospital, or institutional instruction to a student within five school days after receiving notification of the student's medical condition or within five school days from the request for home, hospital, or institutional instruction, whichever occurs first. This instruction, which may include remote instruction, will meet the minimum requirements outlined in law and regulation.

**Students with Disabilities**

Students with disabilities who are recommended for home, hospital, or institutional instruction by the Committee on Special Education (CSE) will be provided instruction and appropriate related services as determined and documented by the CSE in consideration of the student's unique needs. This instruction will only be recommended if the placement is in the least restrictive environment and must be provided for at least the number and length of time as provided for other students receiving home, hospital, and institutional instruction.

**Recordkeeping**

The District will maintain a record of delivery of instructional services and student progress. This includes, but is not limited to, a record of the dates, amount, and type of instructional services the student received including the tutor's name, subjects taught, and the location where the instructional services were provided.

(Continued)



**SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION) (Cont'd.)**

Education Law Sections 1604(20), 1709(24), 3202  
8 NYCRR Sections 100.22, 175.21, and 200.6

NOTE: Refer also to Policy #7150 – Remote Instruction

Adopted: 6/6/19  
Revised:



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BYRON-BERGEN CENTRAL SCHOOL DISTRICT  
OFFICE OF THE SCHOOL BUSINESS OFFICIAL



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**TO:** BOARD OF EDUCATION  
**FROM:** PATRICK MCGEE  
**SUBJECT:** 2022-2023 EXTRACURRICULAR APPOINTMENT  
**DATE:** APRIL 4, 2023  
**CC:** LORI PRINZ

---

I would like to recommend Megan Wahl to be an advisor for the Storytelling extracurricular activity for the 2022-2023 school year.

**RESOLUTION OF THE BOARD OF EDUCATION OF THE BYRON-BERGEN CENTRAL SCHOOL DISTRICT, GENESEE, MONROE AND ORLEANS COUNTIES, NEW YORK (THE "DISTRICT") AUTHORIZING THE SUBMISSION OF TWO PROPOSITIONS TO BE VOTED UPON BY THE QUALIFIED VOTERS OF SAID DISTRICT AT THE ANNUAL MEETING THEREOF TO BE HELD ON MAY 16, 2023**

BE IT RESOLVED BY THIS BOARD OF EDUCATION OF THE BYRON-BERGEN CENTRAL SCHOOL DISTRICT, GENESEE, MONROE AND ORLEANS COUNTIES, NEW YORK, AS FOLLOWS:

Section 1. At the annual meeting of the qualified voters of the Byron-Bergen Central School District, Genesee, Monroe and Orleans Counties, State of New York, to be held on May 16, 2023 the following propositions shall be submitted to be voted upon (in addition to the proposition approving the budget for the District's 2023/2024 fiscal year):

PROPOSITION NO. 3 – CAPITAL RESERVE FUND-2023

RESOLVED, that the Board of Education of the Byron-Bergen Central School District, Genesee, Monroe and Orleans Counties, New York (the "District") is hereby authorized and directed to

(a) establish a reserve fund pursuant to Education Law Section 3651 to be known as the "Capital Reserve Fund-2023" for the purpose of financing, in whole or in part, additions, alterations, renovations or other improvements to existing District's buildings and facilities, construction of new buildings or facilities or the acquisition of lands or interests in lands for District purposes, including the construction, reconstruction or improvement of playgrounds, athletic fields, recreation areas, parking areas, roadways, sidewalks and other site improvements connected to such buildings and facilities, and the acquisition and installation of machinery, equipment, apparatus or furnishings required for the purposes thereof, with the ultimate amount of such reserve fund not exceeding four million dollars (\$4,000,000), plus any accrued earnings on amounts deposited in such reserve fund, the probable existence of said reserve fund being fifteen (15) years, but said reserve fund to continue in existence for its stated purpose until liquidated in accordance with the Education Law, and the sources from which funds shall be obtained for said reserve fund being (i) current and future unappropriated fund balances from the General Fund of the District, as directed by the Board of Education, (ii) appropriations authorized by the voters from time to time, (iii) fund balances transferred from other reserve funds of the District as may be authorized by the Board of Education or by the voters of the District from time to time in accordance with applicable State law, and (iv) state aid, as directed by the Board of Education from time to time; and

(b) transfer to said capital reserve fund the entire balance on deposit in said District's existing "Capital Reserve-2019" established pursuant to Education

Law Section 3651 pursuant to a proposition approved by the qualified voters of said District on May 21, 2019.

PROPOSITION NO. 4 – TECHNOLOGY AND EQUIPMENT RESERVE FUND-2023

RESOLVED, that the Board of Education of the Byron-Bergen Central School District, Genesee, Monroe and Orleans Counties, New York (the “District”) is hereby authorized and directed to establish a reserve fund pursuant to Education Law Section 3651 to be known as the “Technology and Equipment Reserve Fund-2023” for the purpose financing, in whole or in part, the purchase of technology equipment, including hardware and software, related devices, networking equipment, peripherals, and other equipment (educational and office), machinery or apparatus incidental thereto or separately, provided that such capital costs are an object or purpose that would be eligible for financing under the Local Finance Law, the ultimate amount of such reserve fund shall not exceed two million dollars (\$2,000,000), plus any accrued earnings on amounts deposited in such reserve fund, the probable existence of said reserve fund being fifteen (15) years, but said reserve fund to continue in existence for its stated purpose until liquidated in accordance with the Education Law, and the sources from which funds shall be obtained for said reserve fund being (i) current and future unappropriated fund balances from the General Fund of the District, as directed by the Board of Education, (ii) appropriations authorized by the voters from time to time, (iii) fund balances transferred from other reserve funds of the District as may be authorized by the Board of Education or by the voters of the District from time to time in accordance with applicable State law, and (iv) state aid, as directed by the Board of Education from time to time.

Section 2. The Board Clerk is hereby authorized and directed to include within the notice of said annual meeting required to be published and posted by the District, a statement to the effect that the proposition set for the in Section 1 of the resolution will be voted upon at such annual meeting, which notice shall contain the full text of each such proposition.

Section 3. This resolution shall take effect immediately upon its adoption.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows.

AYES

NAYS

Debra List  
Heidi Ball  
Kimberly Carlson  
Jeffrey Cook  
Tammy Menzie  
Amy Phillips  
Jennifer VanValkenburg

The resolution was thereupon declared duly adopted by a vote of \_\_\_\_ ayes and \_\_\_\_ nays.

Dated: April 13, 2023

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BYRON-BERGEN CENTRAL SCHOOL DISTRICT  
OFFICE OF THE SCHOOL BUSINESS OFFICIAL



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**TO:** PATRICK MCGEE, SUPERINTENDENT  
**FROM:** LORI PRINZ  
**SUBJECT:** 2023-24 PROPOSED BUDGET AND PROPOSITIONS  
**DATE:** MARCH 31, 2023  
**CC:** RACHEL STEVENS

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The following are the proposed budget and proposition recommendations for the 2023-24 Annual Budget Vote and Board of Education election to be held on May 16, 2023. I ask that these be added to the agenda for the April 13, 2023 board meeting.

**Proposition #1 - RESOLVED** that the proposed budget of expenditures of the Byron-Bergen Central School District for the school year 2023-24, totaling \$25,972,402 and for the purposes shown in the statement of estimated expenditures adopted by the Board of Education, be and the same hereby is approved and the amount thereof shall be raised by a levy of a tax upon the taxable property of the school district, after first deducting the monies available from State aid and other sources as provided by law.

**Proposition #2 – RESOLVED** that the Board of Education of the Byron-Bergen Central School District is hereby authorized to acquire two (2) mini school buses and three (3) minivans at a cost not to exceed \$283,412, which is estimated to be the maximum cost thereof, expend such sums for such purpose, levy the tax necessary therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education, taking into account State aid received, and in anticipation of the collection of such tax, to issue bonds and notes of the District at one time or from time to time, or enter into a lease-purchase agreement to acquire said vehicles.

**Proposition #3 – RESOLVED** that the Board of Education of the Byron-Bergen Central School District, Genesee, Monroe and Orleans Counties, New York (the “District”) is hereby authorized and directed to:

(a) establish a capital reserve fund pursuant to Education Law Section 3651, to be known as the “Capital Reserve Fund-2023” for the purpose of financing, in whole or in part, additions, alterations, renovations or other improvements to existing District’s buildings and facilities, construction of new buildings or facilities or the acquisition of lands or interests in lands for District purposes, including the construction, reconstruction or improvement of playgrounds, athletic fields, recreation areas, parking areas, roadways, sidewalks and other site improvements connected to such buildings and facilities, and the acquisition and installation of machinery, equipment, apparatus or furnishings required for the purposes thereof, with the ultimate amount of such reserve fund not exceeding four

million dollars (\$4,000,000) plus any accrued earnings on amounts deposited in such reserve fund, the probable existence of said reserve fund being fifteen (15) years, but with said reserve fund to continue in existence for its stated purpose until liquidated in accordance with the Education Law, and the sources from which funds shall be obtained for said reserve fund being (i) current and future unappropriated fund balances from the General Fund of the District, as directed by the Board of Education, (ii) appropriations authorized by the voters from time to time, (iii) fund balances transferred from other reserve funds of the District as may be authorized by the Board of Education or by the voters of the District from time to time in accordance with applicable State law, and (iv) state aid, as directed by the Board of Education from time to time; and

(b) transfer to said capital reserve fund the entire balance on deposit in said District's existing "Capital Reserve-2019" established pursuant to Education Law Section 3651 pursuant to a proposition approved by the qualified voters of said District on May 21, 2019.

**Proposition #4** – RESOLVED that the Board of Education of the Byron-Bergen Central School District, Genesee, Monroe and Orleans Counties, New York (the "District") is hereby authorized and directed to:

establish a reserve fund pursuant to Education Law Section 3651 to be known as the "Technology and Equipment Reserve Fund-2023" for the purpose financing, in whole or in part, the purchase of technology equipment, including hardware and software, related devices, networking equipment, peripherals, and other equipment (educational and office), machinery or apparatus incidental thereto or separately, provided that such capital costs are an object or purpose that would be eligible for financing under the Local Finance Law, the ultimate amount of such reserve fund shall not exceed two million dollars (\$2,000,000), plus any accrued earnings on amounts deposited in such reserve fund, the probable existence of said reserve fund being fifteen (15) years, but said reserve fund to continue in existence for its stated purpose until liquidated in accordance with the Education Law, and the sources from which funds shall be obtained for said reserve fund being (i) current and future unappropriated fund balances from the General Fund of the District, as directed by the Board of Education, (ii) appropriations authorized by the voters from time to time, (iii) fund balances transferred from other reserve funds of the District as may be authorized by the Board of Education or by the voters of the District from time to time in accordance with applicable State law, and (iv) state aid, as directed by the Board of Education from time to time.

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BYRON-BERGEN CENTRAL SCHOOL DISTRICT  
OFFICE OF THE SCHOOL BUSINESS OFFICIAL



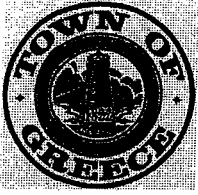
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**TO:** PATRICK MCGEE  
**FROM:** LORI PRINZ  
**SUBJECT:** PRICE PROPOSAL FOR 2022-23 CAPITAL OUTLAY PROJECT  
**DATE:** MARCH 20, 2023  
**CC:** ROGER CALDWELL, RACHEL STEVENS

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Recommendation – The Board of Education approve the price proposal submitted by Kircher Construction Inc for the removal of an underground fuel tank at the Jr/Sr High Building for a price of \$86,739.79.

Background – Our architect's, Clark Patterson Lee (CPL), previously held a bid opening on February 9, 2023 where all bids were rejected. CPL's current recommendation is to hire Kircher Construction Inc by "Piggybacking" onto the Town of Greece's public bid for services. New York State law allows for governmental entities to "Piggyback" onto any public bid done by another governmental entity and the price proposal of \$86,739.79 is within the \$100,000 limit.



Job Order Contract

## Contractor's Price Proposal Summary- Category

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**Work Order #:** 113921.00  
**Title** Byron-Bergen CSD- 2023 Tank Removal  
**Contractor:** JOC-2021-16-GC - Kircher Construction, Inc.  
**Proposal Value:** \$86,739.79  
**Proposal Name:** Byron-Bergen CSD- 2023 Tank Removal

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**To:** Roger Caldwell  
 Buildings & Grounds Supervisor  
 Byron-Bergen Central School District  
 6917 West Bergen Road  
 Bergen, NY 14416

**From:** Jon Flannery  
 Project Manager  
 Kircher Construction, Inc.  
 3090 Mount Morris Geneseo Road  
 Mount Morris, NY 14510

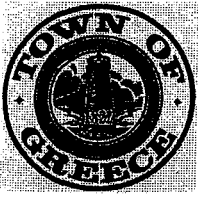
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<b>Tank Removal:</b>	<b>\$86,739.79</b>
<b>Work Order Proposal Total</b>	<b>\$86,739.79</b>

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This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.





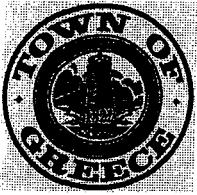
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## Job Order Contract

### Contractor's Price Proposal Detail- Category

**Work Order #:** 113921.00  
**Title:** Byron-Bergen CSD- 2023 Tank Removal  
**Contractor:** JOC-2021-16-GC - Kircher Construction, Inc.  
**Proposal Value:** \$86,739.79  
**Proposal Name:** Byron-Bergen CSD- 2023 Tank Removal

CSI Number	Mod.	UOM	Description	Line Total
<b>Tank Removal</b>				
1	01 71 13 00-0003	EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Tractor Trailer With Up To 53' Bed Includes loading, tie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as bulldozers, motor scrapers, hydraulic excavators, gradalls, road graders, loader-backhoes, heavy duty construction loaders, tractors, pavers, rollers, bridge finishers, straight mast construction forklifts, telescoping boom rough terrain construction forklifts, telescoping and articulating boom man lifts with >40' boom lengths, etc.	\$3,075.02
		Quantity	Unit Price	Factor
	Installation	3.00 x	\$689.22 x	1.4872 =
				Total
				\$3,075.02
	<b>User Note:</b> Mobilize excavators, skidsteer, trench box			
-	01 74 19 00-0016	EA	40 CY Dumpster (6 Ton) "Construction Debris" Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$1,018.70
		Quantity	Unit Price	Factor
	Installation	1.00 x	\$684.98 x	1.4872 =
				Total
				\$1,018.70
	<b>User Note:</b> for piping debris and material removal			
3	02 41 19 13-0015	EA	Saw Cut Minimum Charge For projects where the total saw cutting charge is less than the minimum charge, use this task exclusively. This task should not be used in conjunction with any other tasks in this section.	\$1,098.40
		Quantity	Unit Price	Factor
	Installation	1.00 x	\$738.57 x	1.4872 =
				Total
				\$1,098.40
	<b>User Note:</b> saw cut pavement			
4	02 61 13 00-0002	CY	Remove And Dispose Of Petroleum Contaminated Soil Includes loading, hauling up to 25 miles, disposal and fees.	\$1,579.11
		Quantity	Unit Price	Factor
	Installation	10.00 x	\$106.18 x	1.4872 =
				Total
				\$1,579.11
	<b>User Note:</b> per drawing			
5	02 61 13 00-0006	SF	30 Mil Liner For Contaminated Soil Storage	\$159.13
		Quantity	Unit Price	Factor
	Installation	100.00 x	\$1.07 x	1.4872 =
				Total
				\$159.13
	<b>User Note:</b> under contaminated soils			
6	02 65 00 00-0004	EA	Collection Of Direct-Push Soil Or Water Sample	\$303.51
		Quantity	Unit Price	Factor
	Installation	1.00 x	\$204.08 x	1.4872 =
				Total
				\$303.51
	<b>User Note:</b> Tank removal DEC work.			



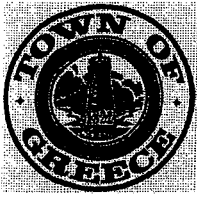
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## Contractor's Price Proposal Detail- Category Continued..

Work Order #: 113921.00

Title Byron-Bergen CSD- 2023 Tank Removal

CSI Number	Mod.	UOM	Description	Line Total
<b>Tank Removal</b>				
7	02 65 00 00-0038	GAL	Removal and Disposal Of Non Hazardous Solids Or Sludge From Tank	\$1,329.56
		Quantity	Unit Price	Factor
		Installation	200.00 x \$4.47 x	1.4872 =
				Total \$1,329.56
User Note: Per note pump tank				
8	02 65 00 00-0046	EA	Purge Vapors, Open And Clean >5,000 - 10,000 Gal Tank Interior	\$5,109.75
		Quantity	Unit Price	Factor
		Installation	1.00 x \$3,435.82 x	1.4872 =
				Total \$5,109.75
User Note: Tank removal DEC work.				
9	02 65 00 00-0050	LF	>4" To 8", Removal And Disposal Of Piping	\$1,399.46
		Quantity	Unit Price	Factor
		Installation	50.00 x \$18.82 x	1.4872 =
				Total \$1,399.46
User Note: Per notes				
10	02 65 00 00-0057	EA	Remove and Dispose of >5,000 - 10,000 Gal Tank	\$7,159.53
		Quantity	Unit Price	Factor
		Installation	1.00 x \$4,814.10 x	1.4872 =
				Total \$7,159.53
User Note: Tank removal DEC work.				
11	02 65 00 00-0057	0034	EA For Each Additional Mile > 15 Miles, Add	\$482.30
		Quantity	Unit Price	Factor
		Installation	30.00 x \$10.81 x	1.4872 =
				Total \$482.30
12	02 65 00 00-0059	EA	Prepare Tank Closure Report	\$4,731.33
		Quantity	Unit Price	Factor
		Installation	1.00 x \$3,181.37 x	1.4872 =
				Total \$4,731.33
User Note: Tank removal DEC work.				
13	31 05 16 00-0005	TON	Light Stone Fill (620.03M)	\$20,958.81
		Quantity	Unit Price	Factor
		Installation	480.00 x \$29.36 x	1.4872 =
				Total \$20,958.81
User Note: Backfill material				
14	31 23 16 33-0007	CY	Spreading, Shaping, and Rough Grading Imported or Stockpiled Material for Bulk Excavation by Machine	\$1,818.64
		Quantity	Unit Price	Factor
		Installation	267.00 x \$4.58 x	1.4872 =
				Total \$1,818.64
User Note: 600 SF x 12' deep = 267 CY				
15	31 23 16 33-0018	SY	Compaction of Fill or Subbase for Bulk Excavation by Machine Per Lift	\$1,036.28
		Quantity	Unit Price	Factor
		Installation	1,340.00 x \$0.52 x	1.4872 =
				Total \$1,036.28
User Note: 600 SF = 67 SY x per lift assume 20 lifts = 1340				


**Contractor's Price Proposal Detail- Category Continued..**
**Work Order #:** 113921.00

**Title** Byron-Bergen CSD- 2023 Tank Removal

CSI Number	Mod.	UOM	Description	Line Total
<b>Tank Removal</b>				
16	31 23 16 36-0007	CY	Excavation For Building Foundations And Other Structures By Hydraulic Excavator, Backhoe, Loader in Loose Rock Includes compacted aggregate	\$2,418.23
		Quantity	Unit Price	Factor
	Installation	267.00 x	\$6.09 x	1.4872 =
				Total \$2,418.23
17	31 23 16 36-0007	0007	CY For >250 To 500, Add	\$361.35
		Quantity	Unit Price	Factor
	Installation	267.00 x	\$0.91 x	1.4872 =
				Total \$361.34
18	31 41 13 00-0007	SF	16' Deep Excavation, Wood Shoring, Pull And Salvage	\$26,761.03
		Quantity	Unit Price	Factor
	Installation	1,152.00 x	\$15.62 x	1.4872 =
				Total \$26,761.03
		<b>User Note:</b> 36' x 16 x 2 sides for hole = 1152		
19	31 41 13 00-0007	0080	SF For Wood Sheeting Left In Place	-\$736.70
		Quantity	Unit Price	Factor
	Installation	1,152.00 x	\$-0.43 x	1.4872 =
				Total -\$736.70
20	32 11 16 16-0009	SY	12" Crushed Aggregate Base Course For Roadways And Parking Areas	\$1,768.65
		Quantity	Unit Price	Factor
	Installation	67.00 x	\$17.75 x	1.4872 =
				Total \$1,768.65
		<b>User Note:</b> Subbase at pavement per section detail		
21	32 12 16 13-0003	TON	Type 1 Base	\$1,995.23
		Quantity	Unit Price	Factor
	Installation	12.00 x	\$111.80 x	1.4872 =
				Total \$1,995.23
		<b>User Note:</b> Pave at tank removal		
22	32 12 16 13-0006	TON	Type 3 Binder	\$1,756.83
		Quantity	Unit Price	Factor
	Installation	10.00 x	\$118.13 x	1.4872 =
				Total \$1,756.83
		<b>User Note:</b> Pave at tank removal		
23	32 12 16 13-0014	TON	Type 7 Top	\$1,155.64
		Quantity	Unit Price	Factor
	Installation	6.00 x	\$129.51 x	1.4872 =
				Total \$1,155.64
		<b>User Note:</b> Pave at tank removal		
<b>Subtotal for Tank Removal:</b>				<b>\$86,739.79</b>
<b>Work Order Proposal Total</b>				<b>\$86,739.79</b>

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

**The Percent of NPP on this Proposal:** 0.00%

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BYRON-BERGEN CENTRAL SCHOOL DISTRICT  
OFFICE OF THE SCHOOL BUSINESS OFFICIAL



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**TO:** PATRICK MCGEE  
**FROM:** LORI PRINZ  
**SUBJECT:** 2023-24 PROPERTY TAX REPORT CARD  
**DATE:** MARCH 30, 2023  
**CC:** RACHEL STEVENS

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Attached is the 2023-24 Property Tax Report Card for the Board of Education's review and approval. Each year we are required to complete this form by logging into NYSED's online portal. Once the 2023-24 form is completed, it must be approved and submitted no later than April 24, 2023.

**\*\*Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.\*\***

**Note:** Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website:  
<http://www.p12.nysed.gov/mgt/serv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2023-24 Budget Notice to: [emscmgts@nysed.gov](mailto:emscmgts@nysed.gov). This will enable us to help correct any formula or data entry discrepancy quickly.

**Notice:** The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"

Form Due - April 24, 2023

Form Preparer Name: LORI PRINZ  
Preparer's Telephone Number: (585) 494-1220

<b>Shaded Fields Will Calculate</b>	<b>Budgeted 2022-23 (A)</b>	<b>Proposed Budget 2023-24 (B)</b>	<b>Percent Change (C)</b>
Total Budgeted Amount, not including Separate Propositions	25,524,093	25,972,402	1.76 %
A. Proposed Tax Levy to Support the Total Budgeted Amount <sup>1</sup>	9,183,231	9,223,509	
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable <sup>2</sup>	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A+B+C-D)	9,183,231	9,223,509	0.44 %
F. Permissible Exclusions to the School Tax Levy Limit	210,512	94,269	
School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions <sup>3</sup>	8,972,719	9,129,240	
G. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	8,972,719	9,129,240	
H. Difference: (G-H); (negative value requires 60.0% voter approval) <sup>2</sup>	0	0	
I. Public School Enrollment	929	920	-0.97 %
Consumer Price Index			8.0 %

<sup>1</sup> Include any prior year reserve for excess tax levy, including interest.

<sup>2</sup> Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

<sup>3</sup> For 2023-24, includes any carryover from 2022-23 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	<b>Actual 2022-23 (D)</b>	<b>Estimated 2023-24 (E)</b>
Adjusted Restricted Fund Balance	5,292,159	9,133,723
Assigned Appropriated Fund Balance	869,023	800,000
Adjusted Unrestricted Fund Balance	3,974,971	1,101,150
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	15.57 %	4.24 %

#### Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/23 Actual Balance	6/30/23 Estimated Ending Balance	Intended Use of the Reserve in the 2023-24 School Year (Limit 200 Characters)**
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**Note:** Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.

Capital	SCHOOL VEHICLE	For the cost of any object or purpose	1,001,818	1,001,818	None
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	RESERVE-2022	for which bonds may be issued.			
Capital	CAPITAL RESERVE-2023	For the cost of any object or purpose for which bonds may be issued.	0	1,000,000	None
Capital	TECHNOLOGY AND EQUIPMENT RESERVE-2023	For the cost of any object or purpose for which bonds may be issued.	0	500,000	None
Capital	CAPITAL RESERVE-2019	For the cost of any object or purpose for which bonds may be issued.	6,919	0	Transfer into Capital Reserve-2023
Repair		For the cost of repairs to capital improvements or equipment.			
Workers Compensation	WORKERS COMPENSATION RESERVE	For self-insured Workers Compensation and benefits.	434,000	504,000	None
Unemployment Insurance	UNEMPLOYMENT RESERVE	For reimbursement to the State Unemployment Insurance Fund.	127,387	247,288	None
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service		For proceeds from the sale of district capital assets or improvement, restricted to debt service.			
Insurance	INSURANCE RESERVE	For liability, casualty, and other types of uninsured losses.	102,836	802,835	None
Property Loss (add)		To cover property loss.			
Liability + (add)	LIABILITY RESERVE	To cover incurred liability claims.	205,868	705,867	None
Tax Certiorari	TAX CERTIORARI RESERVE	For tax certiorari settlements.	0	0	None
Reserve for Insurance Recoveries		For unexpended proceeds of insurance recoveries at fiscal year end.			
Employee Benefit Accrued Liability	EMPLOYEE BENEFIT RESERVE	For accrued 'employee benefits' due to employees upon termination of service.	1,540,559	1,540,559	None
Retirement Contribution	NYS RETIREMENT RESERVE	For employer retirement contributions to the State and Local Employees' Retirement System.	1,062,207	2,062,207	None
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.			
Single Other Reserve	TRS RESERVE		609,149	769,149	None

\* **NYSSED Reserve Guidance:**  
[http://www.p12.nysed.gov/mgt/serv/accounting/docs/reserve\\_funds.pdf](http://www.p12.nysed.gov/mgt/serv/accounting/docs/reserve_funds.pdf)

**SC Reserve Guidance:** <http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservefunds>

\*\*Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2023-24. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.

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BYRON-BERGEN CENTRAL SCHOOL DISTRICT  
OFFICE OF THE SCHOOL BUSINESS OFFICIAL



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**TO:** PATRICK MCGEE  
**FROM:** LORI PRINZ  
**SUBJECT:** SEQRA RESOLUTION FOR 2023-24 CAPITAL OUTLAY EXCEPTION PROJECT  
**DATE:** MARCH 31, 2023  
**CC:** ROGER CALDWELL, RACHEL STEVENS

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Recommendation – The Board of Education approve the “Byron Bergen Central School District Board of Education Resolution Regarding SEQRA Determination” for the \$100,000 Capital Outlay Exception Project for the 2023-24 school year. This project, if approved in the 2023-24 budget, will include the replacement of exterior and interior doors at the Jr/Sr High School building.

April 13, 2023

BYRON BERGEN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION  
RESOLUTION REGARDING SEQRA DETERMINATION

WHEREAS, the Byron Bergen Central School District Board of Education (the "Board") has considered the impact to the environment of following Scope of Work to be completed:

1. Jr/Sr High School Facility (SED # 18-07-01-00-02)

SCOPE OF WORK SUMMARY

Removal and replacement of exterior and interior doors, door hardware, door locks and card reader systems to continue to preserve district assets.

WHEREAS, the Board has reviewed the Scope of Work set forth above as one Proposed Action, and has further consulted with its Architects and legal counsel with respect to the potential for environmental impacts resulting from the Proposed Action;

WHEREAS, the Board has relied on the statement of facts contained in the State Education Department Project Descriptions (Form FP-PD) and reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR. Part 617 of the Environmental Conservation Law, Article 8 ("SEQRA") and concluded that the project involves:

- Maintenance or reconstruction involving no substantial changes in an existing facility or structure (6 NYCRR §617.5(c)(1));
- Replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes (6 NYCRR §617.5(c)(2));

THEREFORE, BE IT RESOLVED, by the Board as follows:

1. The Proposed Action, individually and cumulatively, does not constitute substantial changes to the existing facilities and involves routine activities of educational institutions, and, therefore, does not exceed the thresholds for a Type II Action established under 6 NYCRR Part 617.
2. The Board hereby determines the Proposed Action is a Type II action in accordance with SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.